



24 Hour Club of Naples
1509 Pine Ridge Road, Naples, FL. 34109

Room Use Request for Event

Any Group desiring to utilize a room at the 24 Hour Club for an outside special event or gathering must prepay a \$150.00 fee to cover the use of the room. The Group is responsible for cleaning and restoring the room to its prior condition (including the kitchen if food is to be served). If the room is sufficiently cleaned and rearranged \$50.00 will be returned to the Group.

In addition, the following rules apply:

1. The function or event must be AA, Al-Anon, or ACA related.
2. Events may not begin earlier than 15 minutes after the conclusion of a regularly scheduled meeting and must end no later than 15 minutes before the start of the next regularly scheduled meeting.

Name: _____

Phone: _____ Email: _____

Date: _____ Time: _____ to _____

Room Requested: _____

Purpose of Event:

Approved : _____ Date: _____

Please return completed form to the 24 Hour Club Office.